

# Constitution (Section 7-10)

## **7. ELECTION PROCEDURE**

7.1 There shall be constituted an Election Committee to conduct the election of the Council and two independent Auditors.

7.2 The Election Committee shall be appointed by a resolution of the Members at each AGM and shall consist of one Chairman and four members. Of the five members, at least two should be Ordinary Members who are not concurrently members of the Council. Members of the Election Committee shall not seek nomination to the forthcoming election of the Society. In case of absence of the Election Committee members due to resignation or unwillingness to continue the Council may appoint members to fill the vacancy in the Election Committee.

7.3 Nominations of members shall be invited from Ordinary and Life Members at least four weeks before the date of the Annual General Meeting by the Secretary. The nominations must be submitted individually or by mail to the Chairman of the Election Committee at least three weeks before the Annual General meeting in a sealed envelope consisting of his/her nomination. All nominations must be proposed and seconded and shall bear the written consent of the person so nominated. Ordinary Members whose subscriptions are fully paid up to the financial year immediately preceding the AGM year are permitted to vote and seek election. Life Members automatically qualify since they are fully paid members. The list of paid up members/life members who will be considered for nomination and voting should be made available to the Election Committee prior to the scrutiny of nomination papers.

7.4 The Election Committee Chairman will, draw up the time table for submission of nomination paper, allowing for scrutiny, withdrawal of nomination papers. All candidates shall be informed of their status of the nomination at least two weeks before the AGM. If the required numbers of Nominated Council Members or Auditors are not available then they shall be appointed by a resolution of the members at each Annual General Meeting.

7.5 Notwithstanding anything in the rules and regulations of the Society, the election of the Council Members shall be by secret ballot taken at the Annual General Meeting or in the case of emergency at a Special General Meeting convened for that purpose.

7.6 All members must produce their identity cards or passport or membership card to be eligible to vote in the election.

7.7 Ordinary members must have their subscriptions paid up to the financial year immediately preceding the AGM being held to be eligible to vote in the election.

7.8 The Election Committee shall count the votes and report the result to the President and to the Annual General Meeting. The Election Committee shall reject any voting paper on which a member has voted for a number more than prescribed on the voting paper. All decisions by the Election Committee are final.

## **8. INCOME**

8.1 The income of the Society shall include

8.1.1 Entrance fees

8.1.2 Annual subscriptions

8.1.3 Contributions and donations received with the approval of the Council

8.1.4 Proceeds from the sale of assets

8.1.5 Other accounts receivable

8.2 The Treasurer upon the receipt of the income shall issue an official receipt and enter such receipt in the relevant books.

## **9.**

## **AUDIT**

Two persons not, members of the Council, shall be elected as Auditors at each Annual General Meeting. They shall hold office for one session only and shall not be re appointed for the following session. Members of the outgoing Council shall not seek election as Auditors for the ensuing year. The Auditors shall be Ordinary or Life Member. They may be required at the request of the President to audit the society's accounts for any period within their tenure of the office and make a report to the Council. The Auditors shall have access at all reasonable times to the accounts of the pecuniary transactions of the Society and they shall verify and sign the annual statement of accounts before it is submitted by the Council to the Annual General Meeting.

## **10. GENERAL AND SPECIAL GENERAL MEETINGS**

10.1 The Annual General Meeting shall be held not later than the last day of February. The annual reports and statement of accounts for the past year up to December 31st shall be submitted for approval of the Annual General Meeting. The members of the Council, Election Committee and the Auditors for the ensuing year will be elected and installed at this meeting. Transact any other business for a resolution of which clear fourteen days has been given to the General Secretary. Provided always that at any General meeting any member may address the meeting on any matter concerning the Society.

10.2 Any special general meeting will be called by the General Secretary when directed by the Council or at the written request of at least fifty members or one quarter of total membership, whichever is lesser stating their reasons to do so.

10.3 In the absence of both President and Vice-President, the members present shall appoint one of the Advisory Committee Members to act as Chairman in Special and General Meetings.

10.4 The assembly of the Annual General Meeting shall be the supreme authority of the organisation and shall have the power to overrule any resolutions taken by the Council or any of the Committees that may be detrimental to the general interest of the Society.